



**CHRIST**  
(DEEMED TO BE UNIVERSITY)  
BANGALORE, INDIA

## **FAQs on Online End Semester Examinations for Intermediate Semester Students July 2020**

### **1. Why is the University conducting Online End Semester Examinations for Intermediate Semester Students and not passing the students based on previous performance?**

The University faculty and academic bodies of the University have felt it necessary to assess the learning outcome of the courses which cannot be considered assessed based on previous performance. Further, if the University does pass the students based on the previous performance it needs to state that in the marks card which will affect the students in their employment and higher studies.

The University had conducted the online End Semester Examination for the final year students from 26 May 2020. Based on the satisfactory working of the online examination platform and the system it was decided to extend it to conduct the End Semester Examinations for Intermediate Semester End examinations.

### **2. Does the UGC approve the conduct of the examinations for Intermediate Semester Students?**

Yes, the “UGC Guidelines on Examinations and Academic Calendar for the Universities in View of COVID-19 Pandemic and Subsequent Lockdown” notified on 29 April 2020 permit the conduct of examinations.

### **3. Did the University give sufficient notice to the students on the online examinations?**

The University announced on 16 June 2020\* that online End Semester Examinations will be held from 13 July 2020 and notified the examinations on 20 June 2020 through email and display of notification in the student ERP-Knowledge Pro.

### **4. Is the online platform used to conduct examinations reliable?**

The University uses one of the best third-party Online Examination platforms to administer the examinations without compromising on the transparency and integrity of the examination process. The platform allows the students to take the examinations from the safety of their homes. The Faculty of the University proctor the examination online and the entire duration of the examination is video and audio recorded to enable the verification of conduct of the examination.

### **5. What modifications have been made in the examination to support the students better in the online examinations format?**

- To ease the pressure of examination preparation, the examination duration has been reduced from 3 hours to 2 hours.
- In general, only the post-mid semester examination course curriculum is considered for testing.
- Students who could not/did not take the online exam are given the option to take the exam on campus as a fresh attempt when the University reopens

- In case the students felt they could not perform to their satisfaction due to technical issues or their own performance, provision to withdraw the examination taken after writing the examination is given and the re-examination taken for the withdrawn examination is considered a fresh attempt.

**6. What is the syllabus for the online examinations?**

In order to ease the examination preparation, in general the course syllabus taught after the mid-semester examinations is considered for testing. Application-based questions may require an understanding of the entire course curriculum, in which case the departments have informed the students in advance through email.

**7. What is the duration of the online exam?**

The online exam is for a duration of 2 hours. Additional 20-30 minutes time is given to accommodate varying typing ability, and where applicable, time needed to upload the scanned copies of the written answers.

**8. How do I write answers in the online examination?**

In general, the answers need to be typed on the examination platform. Where graphs, drawing etc are involved there is an option to upload the scanned copies of the written answers onto the examination platform.

**9. Why does the University ask the students to pay a registration fee to take the online examination?**

Since taking up Online examination is an option, the University decided to ask the interested students to register for the examination, by paying a one-time registration fee of Rs 500. Further, engaging a third-party good online examination platform comes at a significant cost. The registration fee would cover a part of the cost of the platform.

**10. What if students had financial difficulty to pay the registration fee due to lockdown or otherwise?**

Students whose family could not afford the one-time Online Examination Registration Fee of Rs 500, were given the option of sending email requests to their class teachers of the previous semester (academic year 2019-20). After verification, these requests have been considered.

**11. What will happen if I do not opt for an online mode of examination?**

Students who do not opt for online examination are given the choice to take the written examination in the Campus when the Governments permits to reopen the campus and the University finds it safe to have the examinations on campus. Such students can seek help of the teachers with the revision of curriculum

**12. The Department of Higher Education, Government of Karnataka has passed an order on 10 July 2020 to pass students of intermediate semesters based on their previous examination performance. Why is CHRIST (Deemed to be University) not adhering to it?**

The reason for conducting examination for intermediate semester courses is given in FAQ 1.

CHRIST is a Deemed to be University Notified by the Ministry of Human Resource Development, Government of India, under Section 3 of UGC Act 1956 governed by the Regulations and Rules of the UGC. The order of the Department of Higher Education, Government of Karnataka issued on 10 July 2020 is for the State Public and Private Universities.

**13. How do I convey my grievances related to Online Examination to the University?**

The COVID-19 related grievances, including those of online examinations, can be conveyed in the “COVID-19 Online Grievance Redressal” link available within student ERP-Knowledge Pro Login.

**14. Mental health of the students may be affected due to taking examinations due to COVID-19 conditions. What has the University done to address these mental health issues?**

CHRIST (Deemed to be University) has initiated several proactive measures to deal with the critical situation caused by the COVID 19 Pandemic since the early days of the lockdown. If a student is facing stress, anxiety, mental health issues, counseling support may be sought by sending an email to “cchs [at] christuniversity dot in” or by contacting their batch counsellors directly over the mobile phone.

**15. What is the process to withdraw from an examination?**

Students can withdraw from any examination either due to their inability to complete the ‘Online’ Examination or due to disruption of connectivity or for such other technical reasons and/or for any personal reasons or their inability to perform to the desired level.

- To withdraw from an already attempted course examination, after the end of that examination, a request should be made in the ‘Online Exam Withdrawal Form’ available in the student Knowledge Pro (KP) ERP login, **within 60 minutes** of the completion of the examination with reasons for the withdrawal.
- A request for the withdrawal sent 60 minutes after the expiry of the course examination will be treated as invalid and the student will be evaluated as per the performance in the examination.
- Students can take a retest for the course examinations withdrawn which will be treated as a fresh attempt.

**16. Can I withdraw from an examination by sending an email?**

No. Withdrawal from an examination should be done in the link available in the student ERP-Knowledge Pro Login.

**17. When will the face to face/on campus examination be conducted?**

On campus End Semester Examinations (ESE)/End Trimester Examinations (ETE) for non-final year students of the academic year 2019-20 will be held as and when the Central and Local governments permit the conduct of regular face-to-face classes and when the University feels it safe to conduct examinations on the campus.

**18. What will be the format of the face to face examination?**

In order to maintain similarity with online examinations, on-campus examinations will also be for two hours. The online mode in the computers labs of the University will have a buffer time of 20-30 minutes to accommodate typing ease and uploading options. It will also be based on the post-mid semester portion of the curriculum.

**19. Will I have to pay the registration fee for on-campus exams?**

No fee is payable for on-campus examinations.

**20. If my network connectivity goes off midway during the exam, what should I do?**

You can continue to answer the examination if the network returns within a reasonable time. Else, you can withdraw from the examination within 60 minutes of the scheduled end of the examination.

**21. I do not have access to a desktop computer or laptop, how do I take up the online examination?**

If you do not have access to a desktop computer or laptop, online examination cannot be taken. You can write the examinations when the Campus reopens.

**22. Can I use my phone to write the examinations?**

No, the students cannot write the examinations using a phone.

**23. COVID-19 is making my family undergo stress. Since the examinations are an added burden at this time, I may not be able to study properly and perform well.**

Please do not worry. If it is extremely challenging to take the examination kindly take care of your family members and yourself. The students have the option to opt for face-to-face examinations when the campus reopens as explained in FAQ 17 above. You can also reach out to your batch counselor for personal guidance and discussions regarding your situation.

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*Updated on 14 July 2020*

*\*Error in the date is corrected.*